

Record of emails forming the TIRRA committee for eSPOKES

**Subject: Asking for help for eSPOKES**

**Date: 4 Aug 2018, 23:39**

Please could eSPOKES become another committee under TIRRA, with at least one person appointed annually and reporting at meetings. That will be me for now. Claire Hess Support of the executive committee was unanimous.

**Subject: Please comment; eSPOKES statement**

**Date: 2 Sep 2018, 17:12**

**Identifying the purpose and mandate for the eSPOKES ad hoc committee of TIRRA**

Much discussion followed. The motion was altered to read:  
eSPOKES is a volunteer email service to share events and activities of Thetis Island and provide information on matters relating to community function.  
eSPOKES and TIRRA do not necessarily endorse the information distributed and recommend readers take what they like and leave the rest.

Notices are posted by managers only; managers are a volunteer committee appointed by TIRRA. Managers may solicit notices but neither TIRRA nor eSPOKES can be responsible for finding and compiling notices or information. Managers may have to change the layout of items to fit the format or to clarify. Managers should not make material changes without returning the item to the sender for discussion.

Notices must be polite and relevant. Pictures can not be used. Long items (over 300 words) and pictures should be posted elsewhere and a link provided. Please remember that clarity and brevity are the most effective communicators.

Statement accepted unanimously after discussion and alteration.

Claire Hess will act as Chair and solicit volunteer managers.

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